

Minutes of the RTYC General Committee held on 23rd November 2023

Present:

Acting Commodore	Karen Cox
Vice Commodore	To be appointed
Acting Hon Secretaries	Elizabeth Anderson / John Barrett
House Officer	Alan Lucas
Rear Commodore Cruisers	Don Gray
Treasurer	Terry Adams
Principal: Navigation School	Andy Beaumont Hope

Mike Brand: Lawrence Mayne: Frank Martin: Judy Pearson: Nigel Collingwood: Andy Ketteringham

Apologies: RCS Piers Hodges; Tom Smith

- **Approval of Minutes of the General Committee meeting held Monday 23 October 2023.**
The minutes were agreed subject to the addition of the tabled blue minute amendment below requested by Frank Martin:

(Blue Minute)

Proposed by John Barrett, seconded by Andy Ketteringham and Carried

- **Approval of the Minutes of the General Committee meeting held Tuesday 31 October 2023** The minutes of the meeting were agreed. **Proposed by Frank Martin and Seconded by Don Gray and carried**
- **Matters Arising Therefrom:** No Matters arising.
- **Report from the Acting Commodore:**
Karen Cox, the Acting Commodore thanked the Committee for attending the meeting during this critical period of adjustment and was sure that the Committee would all pull together to get the Club back on track.
Rachel Morgans has resigned from the General Committee and is therefore no longer a member of this committee.
Judy Pearson has kindly offered to step forward as Vice Commodore to support the Acting Commodore. The Committee were requested to approve to this proposal. Proposed by Karen Cox and seconded by Andy Ketteringham. Carried unanimously.

- **Correspondence**

A thank you letter has been received from the RNLI for the sum of £349.80 raised at the Racing Crews Lunch.

Finance Report Submitted from the Finance Committee and Treasurer

Bank Account as at 23 November 2023

C/A £9176: R/F £287.96: S/A £103120. Total c£112,000.

TA stated that it is hoped that the 2022 – 2023 accounts will be with Dudley Gore by the beginning of December. It is hoped that we will receive all the figures by the end of the week to enable a Finance meeting to take place.

Finance Committee a couple of recommendations were proposed:

The bedrooms need some minor repair work carried out. It was agreed that the HO would produce a list of minor repair work required.

The VAT investigation by HMRC is ongoing. The paperwork requested by the VAT inspector has been signed and sent off with particular thanks to James Bradney for his advice and support to the Finance Committee. Russell Moore a VAT specialist suggested by the RYA has been working with James Bradney to also assist us with this return. JEB asked if it was likely that the Club would be fined. It is hoped that the Club won't be fined but we won't know for some time.

(Blue Minute):

Bar Committee Report Submitted

The report was noted. It was suggested that we should offer a higher discount on the gold card. It was requested that a spreadsheet be produced showing staggered price increases to enable the General Committee to approve the same at the appropriate time. This will not be carried out this side of the Christmas Period.

- **Honorary Secretary** Report submitted.

The General Committee noted the number of compliance issues which have not been addressed, which it is hoped should now be sorted by the end of the year.

The membership database webcollect has too many variables of membership and options to pay which has made it almost impossible to be sure who has paid what, when and how. Kelly Scott has worked hard to address these issues with the Hon Secs assisting, but the the whole membership database will have to be stripped back to a new start line, to cut out the varied options of payment which are not working and are giving false information.

The Committee were advised that Payroll has been handed over to Dudley Gore. They will deal with payment, NEST, and holidays. The accounts for 2023 – 2024 have also been handed to Dudley Gore for their book keeping services. These actions will enable the Club to meet its obligations whilst the difficulties within this area are sorted out. A review of this decision will be undertaken within a few months.

A H&S Inspection has taken place which has shown there is work to do. A further Inspection would take place in January 2024. It was proposed that Lisa Caulfield would be the named person for H&S with responsibility devolved to Terry Adams to report to Committee on her behalf as required.

Alarms checks need to be carried out as soon as possible and it was recommended that the Fire Safety Officers be brought in to show Lisa how to efficiently operate the system. All the H&S documentation will be on line so that all staff can access the documents and signed off at the required times.

The stair lifts are no longer working and are not fit for purpose for the stairs we have and are to be removed.

- **Rear Commodore Sail Report including Academy** Report submitted

It was agreed that the buoys could be recovered at a cost of c£350.00.

Academy

It was agreed that SLC were very welcome to take part in sailing however as the students are under 16 years of age they must have their teachers with them. It was agreed that SLC should not be part of the RTYC Academy and it was further agreed that Andy Ketteringham, Nigel Collingwood and Piers Hodges should meet to discuss options with SLC. Approval was given by the General Committee that a meeting should be arranged to move this forward as more discussion is required outside of this Committee. ABH stated that the Navigation School is willing to give assistance if requested, however the Academy does its own training separate from the Navigation School.

Nigel Collingwood stated that he had 4 students studying under the Academy which he hoped to get on the water next year. NC was requested to ensure that the names and contact details of these students are lodged with the Hon Secs in the office.

- **House Officer's update:**

The roof is coming on a lot slower than expected, it is hoped that this work will be finished before Christmas. There are also a lot of weeds to the edges of the roof. JEB has brought weed killer in for the roofers to use.

The signage on the front of the building does need some work. It is proposed that this is carried out before the scaffolding is taken down. AK and the HO to take advantage of this time and look at, where possible, repairing the signage.

The HO was asked by the HonSecs if he would take down the stair lift and get rid of it.

- **Rear Commodore Cruisers** Report submitted

This report will be going out to the members in the Temple News. The second Friday of the month is now the cruising social evening. It is proposed to hold a couple of talks in the New Year and Kevin Finn has offered to give a talk in February/March 2024.

- **Entertainments**

The Christmas Quiz Night will be hosted by Andy Ketteringham and David Parish. These evenings will now be held once a month going forward with David and Andy taking turns. AK and DP to agree dates with the office for 2024.

Andy Ketteringham is providing the Christmas Dinner, 60 is the maximum number. To date there are 14 places left.

NYE, DJ booked, light refreshments and Cava will be offered to see the New Year in and it is hoped members will be keen to return to enjoy this evening. The Disco will be held in the TV room.

Burns Night is back!. Arranged for the 25 January 2024 JEB and Stuart Carter are organising this evening. Andy Ketteringham will provide the catering.

Officers Drinks to be held on Wednesday 20 December.

- **Ramsgate Week** Report circulated

To celebrate the 200th year anniversary of the RNLI which is on the 4th March, all yacht clubs have been asked to hold a race during the year called All Hands on Deck.

It is proposed that the Round the Goodwins race will become the 'All hands on deck RNLI 200 race' and £10 from each entry will go to the RNLI.

Ramsgate Week itself, a press release is to go out Monday to past competitors. Early Bird Entrance will open on the 1 December.

- **Navigation School**

15 Yachtmaster Students are all doing well. The Navigation School Christmas party will be held on 13 December; a small buffet will be offered.

VHF course; we were advised that there were quite a few who wanted to take this course so this was offered through Jonathan Hague and Paul Kelly who ran the course through the Little Ship Club for us. Only 9 booked a place.

The Navigation School would like to continue using the dining room during the winter months for the school. Numbers are such that we do not fit comfortably in the Navigation School/Hold Bar area. The Committee agreed to this request.

- **Members and resignations**

See Webcollect report under Honorary Secretaries Report. At present there are c214 members.

- **AOB**

(Blue Minute)

- The Ramsgate Illuminations will take place this year. AK has put in a bid to receive £1000 sponsorship from Ramsgate Town Council which will enable the boats to be lit up. It is proposed to hold the prizegiving on Tuesday the 19 December. The Club already has some lights available now, which were returned from last year. A small buffet will be available at the prizegiving. An invitation to boat owners to light up their boats should be sent out asap.
- JP asked if the Christmas Tree had been ordered and was advised that it is arriving 5 December. Davena Green has offered, on behalf of her sister Carol, a Christmas Tree which the club could use upstairs in the dining room. This offer was gratefully received.
- JP stated that it appeared that access to the trophy cabinet had been given to any person who requested it. It was agreed that going forward access would only be given to the Hon Secs or Judy Pearson herself. It was acknowledged that the General Manager does not have access.
- AK suggested that new members should be welcomed in the Newsletter and suggested that the Navigation School students should be given a Gold Card during their tenure as Temporary Members. It was agreed that a welcome to new members would be considered for the Newsletter and that Gold Cards would be offered to Navigation School students.

Date of Next Meeting: Thursday 21 December 2022 at 7.30 p.m.

Meeting finished: 21.44

Annual General Meeting arranged for Sunday 25 February 2024